

DEFINITION:

Under general supervision, operate all types of solid waste transfer station equipment and perform routine maintenance on such equipment.

EXAMPLES OF DUTIES:

NOTE: The following are the duties performed by employees in this classification. However, employees may perform other related duties. Not all duties listed are necessarily performed by each individual in the classification.

1. Operate transfer truck.

Measures: Safely operates truck and maintains contact with other operators to ensure efficient transfer of solid waste and processing of green waste.

2. Operate tub grinder/trommel.

Measures: Safely and efficiently processes incoming green waste. Keeps up with daily inflow.

3. Operate crane.

Measures: Compacts transfer truck loads to reach maximum legal weight.

4. Operate front-end loader.

Measures: Works safely and efficiently to load transfer trucks and grind and process green waste.

5. Maintain records and reports.

Measures: Maintains accurate fuel and composting records.

6. Monitor and organize compost operation.

Measures: Daily tasks are organized to keep up with inflow of green waste to compost facility.

7. Perform routine vehicle and equipment maintenance including performing safety checks.

Measures: Trucks, loaders, and other equipment are kept in well-maintained and safe operating condition.

8. Ensure truck is kept in a clean condition.

Measures: Truck wash area is used to wash and clean the truck.

9. Divert recyclables from waste stream.

Measures: As time permits, recyclables are collected and separated into designated containers.

10. Direct vehicles or equipment on transfer station floor.

Measures: Transfer floor is kept safe and organized.

11. Works with other employees to keep transfer station floor clean and organized.

Measures: Floor is cleaned daily. Waste and recyclables are removed.

12. Respond to public questions or concerns.

Measures: Customers are treated courteously and questions are answered, or customers are directed to someone else who can answer questions.

13. Direct the work of lower paid employees.

Measures: Lower paid employees understand tasks to be completed.

14. Perform other related duties and responsibilities and assigned.

QUALIFICATIONS:

Knowledge of:

Solid waste transfer and composting operations and equipment; hazardous materials; recyclables; equipment maintenance procedures; safe driving techniques, practices and principles; and state and local laws for transporting heavy loads.

Ability to:

Ability to interact courteously and effectively with the public and other employees; operate all types of solid waste transfer station trucks and equipment; perform routine maintenance on trucks and equipment; safely drive trucks and operate equipment in all types of weather; effectively operate equipment; recognize potential safety hazards and take appropriate action; and maintain records.

Education:

Any combination of training and experience that provides the required knowledge, skills, and abilities is qualifying; typical education would include a high school diploma or equivalent.

Experience:

Typical experience would include two years experience driving trucks.

Special Requirements:

Possession of the appropriate California driver's license (Class A), or the ability to acquire one within ten days of appointment.

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