



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
CHIEF FINANCIAL OFFICER

SEP 30 2008

MEMORANDUM

SUBJECT: *2009-2014 Strategic Plan Change Document*

FROM: Lyons Gray
Chief Financial Officer

A handwritten signature in blue ink that reads "Lyons Gray".

TO: Assistant Administrators
General Counsel
Inspector General
Regional Administrators
Associate Administrators
Staff Office Directors

Please find attached a copy of the *2009-2014 Strategic Plan Change Document* which we released for public comment on September 30, 2008. I want to thank all of you, and your staff, for the hard work that has helped us reach this major milestone.

This *Change Document* reflects months of effort by the Agency to identify the most significant improvements we believe we can make in our strategies and performance measures. As you know, this targeted approach was integrated with the FY 2010 annual planning and budgeting process. It also acknowledges the uncertainties we face as we transition to a new administration, while keeping us on track to deliver a final *2009-2014 Strategic Plan* to the Congress and to the Office of Management and Budget by September 30, 2009, as required by law.

The attached *Change Document* highlights the proposed changes we are considering in strategies and performance measurement. It also provides a side-by-side comparison of the Agency's current (2006-2011) and proposed (2009-2014) strategic performance measure framework, which includes the Agency's goals, objectives, sub-objectives, and strategic measures.

We have sent copies of the *Change Document* directly to ECOS (for distribution to its members), federally-recognized tribes, key members of Congress, OMB, and many other partners and stakeholders. During the public comment period, ending November 30, 2008, we

ask that you and your staff carefully review the document and provide your written comments to Vivian M. Daub, Director, Planning Staff, Office of Planning, Analysis, and Accountability, Office of the Chief Financial Officer at Daub.Vivian@epa.gov. The *Change Document* has also been posted on the Internet at <http://www.epa.gov/ocfo/plan/plan.htm>. If you have any questions, please contact Kathy O'Brien at 202-564-1167 or Vivian Daub at 202-564-6790.

These next few months provide a key opportunity to build upon and expand our outreach efforts with our partners and stakeholders to get additional input for our *Strategic Plan* update. This time will also be important for considering and addressing the feedback we receive and for preparing to discuss next steps with the new administration. We will also continue to make additional improvements in our strategic performance measures in terms of outcome orientation and updated baselines and performance targets. These efforts should position us to develop the full-text draft of the *Strategic Plan* for public review and comment by next spring.

In closing, I want to thank all of you for your continued support. Together we can ensure the successful and timely completion of our *2009-2014 Strategic Plan* and its transmittal to the Congress in September 2009.

Attachment

cc: Deputy Administrator
Chief of Staff
Deputy Chief of Staff
Deputy Assistant Administrators
Deputy Regional Administrators
Assistant Regional Administrators
Senior Budget Officers
Goal Team Staff Contacts
Planning Contacts